



## Ron's Equipment Rental & Industrial Supply

### **Full-time, Permanent SALES REPRESENTATIVE**

Starting wage \$20-25 an hour, pending qualifications and experience. Must be able to work in a fast paced environment, ability to work on your feet and carry up to 50lbs necessary. Parts ticket or equivalent experience would be an asset and could qualify you for a higher wage.

### **Full-time, Permanent OUTSIDE SALES REPRESENTATIVE**

Starting wage \$20-25 an hour, pending qualifications and experience. We're looking for someone who is team orientated; has great customer service attitude; experience with invoicing; basic math skills; experience with parts order systems.

### **Full-time, Permanent SMALL ENGINE TECHNICIAN**

Starting wage \$18-25 an hour, pending qualifications and experience. Licensed or equivalent experience. Service and repair of chainsaws, generators, tampers, outboards, lawn and garden equipment, and review work orders and discuss work with supervisor. Small Engine Technician Certification would be an asset.

### **Full-time, Permanent RECEIVABLES AND ADMINISTRATION CLERK**

Starting wage \$18-22 an hour, pending qualifications and experience. We are looking for an individual with excellent communications, customer service, and organization skills. Must be able to manage multiple tasks, while paying attention to details. Duties will include but not limited to the following: answering all incoming phone calls, processing incoming and outgoing mail, preparing invoices and bank deposits, filing and providing administrative support.

**We offer a great benefits plan, including but not limited to:** GWL health/dental benefits; accidental death/dismemberment and life insurance; Employee Family Assistance Program through Shepell.fgi; DPSP pension plan option, plus several other staff benefits. Must have valid driver's license and clean abstract.

Office hours are Monday to Friday, 8:00 am to 5:30 pm and rotational Saturdays 9:00 am to 3:00 pm.

**Resumés can be submitted by email to:**

HR@ronsauto.ca

**Dropped off in person to:**

Jessica at 103 Kam Lake Road

**Or faxed to: 867-873-4871**