



# The Native Women's Association of the NWT **FINANCE OFFICER**

The Native Women's Association of the NWT office is located at 4902-50th Ave in Yellowknife, NWT. This position reports directly to the Executive Director and works closely with all program heads to ensure strong internal control processes are in place. Qualifications, knowledge and experience include a diploma in Finance or Accounting and, in addition, three years direct experience with contribution agreement funding and generally accepted accounting principles, and proficiency with MS Office, Excel and Sage Simply Accounting.

Job description available upon request at (867) 873-5509.

**Deadline for all above positions is Friday, April 20, 2018 at 3:00 pm (MST).**

To apply, please forward a detailed resumé and cover letter to: the Executive Director of the NWANWT or email to [exdirector@nativewomens.com](mailto:exdirector@nativewomens.com)

The Native Women's Association of the NWT has an Affirmative Action Policy that will be exercised whenever possible.

*Thank you for your interest, however, only potential candidates will be notified for an interview.*

The NWANWT may consider your resumé for similar positions.