



Super 8 Hotel, Yellowknife

is looking for a

FRONT DESK AGENT

This position will be responsible for room reservations, registering guests, handling payments, clerical duties, providing customer service, handling guest complaints, and other duties as assigned.

The successful candidate will possess the following qualifications:

- completion of a college program in front desk operations or hotel management or two to three years of work experience in a similar role
- the ability to work in a fast-paced environment
- excellent attention to detail
- the ability to stand for extended periods of time
- the ability to work weekdays, evenings, night shifts and holidays

Please email your resumé to:

khamilton@hllcorp.ca