



Full-Time

CHIEF FINANCIAL OFFICER

Deline, NT

The Sahtu Secretariat Incorporated (the 'SSI') is the coordinating body for the seven *Land Corporations established under the Sahtu Dene and Metis Comprehensive Land Claim Agreement*. The SSI's mandate is to oversee the implementation of programs and services under the land claim agreement for the benefit of all Sahtu beneficiaries.

Deline is a remote aboriginal community in the western arctic region of the Northwest Territories. Reporting directly to the SSI Board of Directors.

The Chief Finance Officer provides specialist advice to the Sahtu Secretariat Inc. on all financial matters including investment management, revenues, expenditures, forecasting, and asset management. The Chief Finance Officer provides professional accounting and financial management services, designs and implements effective financial procedures and standards for the purpose of controlling the financial aspect of all programs, assets and capital projects. The Chief Finance Officer manages all trusts including generated income, revenue, disbursements and transfer of funds. The Chief Finance Officer maintains and controls a system for all financial reporting requirements for funding agreements, payment schedules under contracts, accounts payable, accounts receivable, payroll and general administration. The Chief Finance Officer prepares annual financial statements and coordinates requirements associated with external audits.

Preference will be given to Sahtu beneficiaries and those with a good understanding of the Sahtu Dene and Metis Comprehensive Land Claim Agreement.

Salary: Negotiable, depending on experience plus benefits

Interested Applicants should submit their resumé or apply in person to the Sahtu Secretariat Inc. Office located in the Chief George Kodakin building Office no later than **Friday, January 26th, 2018**.

Please Submit Resumé to:

The Sahtu Secretariat Incorporated, Box 155
Deline, NT, X0E 0G0
Tel: (867) 589-4719
Fax: (867) 589-4908 or
Email: ssi_ic@sahtu.ca

Closing Date: January 26th, 2018 at 5:00 pm.

We thank all applicants but only those that will be considered for interview will be contacted.